

# **Perris Elementary School District Citizens' Oversight Committee**

**Thursday, July 20, 2017 at 4:00 PM  
Perris Elementary School District  
143 E. First Street Perris, CA 92570**

## **MINUTES**

### **1. CALL TO ORDER**

Chairman, David Santos called the meeting to order at 4:00 P.M.

### **2. PLEDGE OF ALLEGIANCE**

David Santos led the Pledge of Allegiance.

### **3. ROLL CALL (Establishment of a Quorum)**

**Present Committee Members:** David Santos, Sheila Briggs, Jose Marin, Anel Medina and Mike Behrens

**Absent Committee Members:** Joanne Evans

**Guest:** Francine M. Story, CBO; Alice Grundman, Interim Director of Facilities; Jean Marie Frey, Superintendent; Cynthia Clark, Guest; and Veronica Ocegueda, Recording Secretary.

Francine Story, CBO introduced the District's new superintendent Mrs. Frey. Mrs. Frey introduced herself and shared her educational and work history. Guest, Cynthia Clark introduced herself and shared her roles and involvement in the Perris community.

Francine requested from the committee before they continue to conduct the meeting, two agenda items to be added to the meeting.

### **4. MOTION TO ADD TO THE AGENDA THE REMOVAL OF CITIZENS' OVERSIGHT COMMITTEE MEMBERS**

**Motioned by:** Jose Marin

**Seconded by:** Mike Behrens

**Votes:** 5 Ayes and 0 Nays

### **5. MOTION TO REMOVE MEMBERS FROM THE CITIZENS' OVERSIGHT COMMITTEE AND INFORM THE GOVERNING BOARD**

Motion to remove Lynn Sugar-Germain and Yolanda De La Torre from the committee.

**Motioned by:** Jose Marin

**Seconded by:** Sheila Briggs

**Votes:** 5 Ayes and 0 Nay

Mr. David Santos reminded that the district should look for new committee members to ensure a quorum is establish at every meeting. Francine informed that new applications would be distributed at Back-to-School nights, posted on district website and make available at all district sites. Sheila reminded that there is a one year and two year terms to serve on the committee. She would like to waive her second year upon establishing new committee members.

**6. PUBLIC COMMENTS**

*Persons wishing to make comments to the Citizens' Oversight Committee on non-agenized items may do so at this time. Each speaker is requested to limit their comments to no more than three (3) minutes.*

There were no public comments.

**7. ADOPT MINUTES OF APRIL 27, 2017**

**Motioned by:** Jose Marin

**Seconded by:** Sheila Briggs

**Votes:** 5 Ayes and 0 Nay

**8. PRESENTATION/DISCUSSION ON COC REPORT**

Francine Story, CBO updated the committee on the issuance of the bond and the process to issue bond proceeds. She also presented and reviewed the 2006 & 2014 General Obligation Bond Authorizations report prepared by California Financial Services. An expenditure list was reviewed, questions were answered and details were provided.

Francine provided an update on the scheduled summer projects and on the modernization projects scheduled for Perris Elementary and Innovative Horizons Charter School. Informed that the IHCS project would be funded by Charter Funds and the Perris project by bond funds.

Francine and Alice provided updates on Clearwater Elementary. The water booster pump was installed, hydro seeding is scheduled to start in August. Students will be notified to stay off the playground during the process. Francine also shared that the kinder restrooms were properly fixed. Clearwater still had fine tuning reviews scheduled and reviewing guarantees. She shared pictures of Clearwater.

**9. COMMENTS FROM COMMITTEE MEMBERS**

Guest Cynthia Clark asked if the District was planning to take another Bond to the next elections. Francine replied "Not at this point, nothing has been discussed".

Superintendent Mrs. Frey asked what does the vendor Kelsoe do? Mrs. Grundman answered that Kelsoe did underground investigation of utility lines, for example checked for water drainage.

Mr. Marin asked how are bids considered and reviewed. Mrs. Grundman replied that at least three bids are considered for every project. Considering price, experience and schedule of labor days.

Superintendent Mrs. Frey questioned how the vendor CTE South was utilized at Palms. Mrs. Grundman answered that CTE South did geotechnical investigation, testing the Earth's soils and rocks to determine engineering and development. Mrs. Grundman shared that Palms also had other survey expenditures, a good practice before construction or changes take place.

Mrs. Frey also asked what determines how hardscape and landscape is used. Mrs.

Grundman answered by architect design, utilization and safety. A sample would be asphalt vs. concrete.

Mr. Marin asked for the status of any new location of schools. Mrs. Story replied that due to enrollment decline there was no need to build.

Mr. Santos shared that he attended the June 15, 2017 Governing Board meeting and presented the annual report for the 2015-2016 Fiscal Expenditure and Committee Activities.

## **10. ADJOURN**

Motion made by Chairperson David Santos to adjourn the meeting at 4:40 P.M.

**Moved by:** Jose Marin

**Second by:** Sheila Briggs.

**Votes:** 5 Ayes and 0 Nay